



**Action Minutes of the meeting of the Karten Network  
held on 16<sup>th</sup> November 2017 at The Thomas Pocklington Hub**

**Directors Present**

Arwyn Jones (Chair)  
Rohan Slaughter (Vice Chair)  
Tim Simon  
Matthew Kayne  
Sandi Wassmer  
Vic Myko  
Joe Cash

**In Attendance**

Dawn Green  
Martin Pistorius

**1. Apologies**

No apologies received.

**2. Minutes of the last meeting (06.07.17)**

The minutes were approved as a true record by those present at the last meeting.

**3. Matters arising from the minutes**

All relevant actions had been completed.

**4. Network Strategy and Operational**

The draft strategy paper was discussed. TS suggested that **adult** should be replaced with **people** throughout the strategy. A discussion about beneficiaries, particularly regarding the ageing population and age-related disabilities occurred. TS reassured Directors that the objects of the charity are very broad.

The operational plan was discussed and suggestions were made for amendments – DG to incorporate. It was agreed that the plan will be in place for implementation from January 2018. It will

be monitored and reviewed at each Karten Network Board meeting.

**Directors to provide feedback to Dawn to be incorporated into the documents (30.11.17) DG**

**Dawn to amend the strategy and operational plan in line with discussions (January 2018) DG**

## 5. Directors' visit programme

Directors discussed their involvement in Centre visits which was welcomed by DG. DG outlined the different reasons for visits and explained that putting together a schedule is complex. However, typically visits are planned well in advance. DG will notify Directors of visit details.

**Dawn to post details of forthcoming visits in Yammer (ongoing) DG**  
**Directors to contact Dawn if they would like to join her on a visit (ongoing) All**

## 6. Network Events 2017 & beyond

A GoToWebinar subscription has been purchased for 1 month, during this time 3 webinars will take place. The details have been distributed via jscmail, Twitter, website & direct invites. In addition, an event will be held at Beacon on 30 November 2017 as part of Beacon's Tech Week. The Network is grateful to Arwyn and his team for generously hosting and supporting this event.

Feedback from the events will be considered at the February 2018 Board meeting with a view to agreeing a programme of events for 2018.

**Dawn and Martin to finalise the testing to facilitate the webinars (23.11.17) DG/MP**

**Dawn to compile feedback and make recommendations for the KNB meeting (Feb 2018) DG**

## 7. Yammer Evaluation

The Yammer pilot has continued with the Karten Network Board and has been extended to the Horizon 2020 Voiceltt community. MP has developed a helpful user guide.

Directors' views were mixed, some were very comfortable accessing information through Yammer, whilst others had yet to sign up.

Directors all committed to using Yammer and MP offered support as required.

**Directors to set up Yammer accounts if yet to do so (Dec 17)**      **All**  
**Martin to provide support on request (as required)**      **MP**

### Items for information

## 8. Karten Network Development Co-ordinator update

Dawn's paper was received.

**Dawn to update Directors regarding the next steps with the DG TechAbility AT post (Dec 17)**

## 9. Israel Karten Centres update

Debbie's paper was received.

## 10. MTA Update

Martin's paper was received.

**Martin to provide a draft GDPR policy statement for MP consideration at the next meeting (Feb 18)**

## 11. Any other relevant business

### **Prospective KNB Directors**

DG informed Directors that there were 3 expressions of interest from people interested in joining the KNB: Robert Boyce, Share Community; David Finch, National Star College; Ben Hinchey, Shaw Trust. Robert and David had previously provided statements summarising their relevant experience and reasons for their interest – uploaded to Yammer. Ben was yet to provide his statement.

Directors agreed that all 3 have significant skills and expertise and should be invited to attend the meeting on 15 February as observers. They will be given 5-10 minutes to introduce themselves to the board and share their key motivations.

**Dawn to contact Ben for his statement and share with Directors in due course (Dec 17)** DG

**Dawn to invite David, Robert and Ben to the meeting on 15 Feb (Dec 17)** DG

### **IKCT Trustees**

TS informed Directors that 2 new Trustees will be joining the IKCT. Sal Cooke and Nigel Flint both have significant expertise in the technology and disability fields. TS also announced his plans to stand down as Chair of the IKCT Board by the end of 2018. Tim will hand over the Chair to Anthony Davis, but will continue as a Trustee and will continue to provide the Trustee interface with Israeli centres.

### **University of Dundee AT Research Centre**

RS told Directors about the plans for a new AT research centre which, among other things, would provide a structured framework for AT training up to Masters level. Karten Centres and Natspec member organisations should be able to provide excellent placement opportunities for students. RS will keep us informed and may request a letter of support for the funding application in due course.

**RS to update Directors as appropriate.**

RS

The meeting closed at 14.30.

### **Date of next meeting**

15 February 2018 at 11.15 at The Pocklington Hub