



**Action Minutes of the meeting of the Karten Network
held on 15th February 2018 at The Thomas Pocklington Hub**

Directors Present

Arwyn Jones (Chair)
Rohan Slaughter (Vice Chair)
Anthony Davis (IKCT Trustee)
Matthew Kayne
Sandi Wassmer
Vic Myko

In Attendance

Robert Boyce (Prospective Director)
David Finch (Prospective Director)
Dawn Green
Martin Pistorius

1. Apologies

Apologies were received and accepted from Tim Simon and Joe Cash.

2. Minutes of the last meeting (16.11.17)

The minutes were approved as a true record by those present at the last meeting.

3. Matters arising from the minutes

All relevant actions had been completed.

Item 7 – Directors were urged to sign on to Yammer if they have not yet done so

Item 11 - DG informed Directors that Ben Hinchey had withdrawn his interest in joining the Board due to the pressures of workload and his involvement in a non-exec capacity with a charitable organisation.

4. Jewish Care Explore Syllabus

Sandi Wassmer gave an overview of the refurbishment and re-brand of Jewish Care's Karten Centre to create Jewish Care Explore. The developments were made possible following a Karten grant for additional equipment received in September

2016. In parallel to the technology and environment refresh, Sandi and her team have developed a curriculum and course framework. The Board were impressed with the amount of work that has been carried out at Jewish Care Explore and discussed opportunities to share this work with others across the network. Directors also discussed the opportunities to promote such positive outcomes. Sandi outlined Jewish Care's marketing and communication campaigns.

Dawn to share the course structure with Directors (March 2018) DG
Dawn to share examples of impact reports from JCE and other DG
centres (March 2018)

5. GDPR Presentation and Discussion

Martin provided a presentation, referring to the papers previously circulated. The Network needs to demonstrate that we have a process and action plan in place, working towards compliance in May 2018. All agreed that the actions taken need to be proportionate to the Network's business. Most of the data held is for organisations and not personal data for individuals.

Dawn and Martin to carry out the necessary work to ensure DG
GDPR compliance (May 2018) MP

6. Introductions from Prospective Directors

Robert Boyce (Share Community) and David Finch (National Star College) were invited to introduce themselves to Board members. Both summarised their relevant experiences and interests. Board members present agreed that Robert and David would be excellent new Directors. Arwyn suggested that Dawn should arrange follow-up conversations when Robert and David had had the opportunity to reflect on the meeting and their future involvement.

Dawn to contact Robert and David after the meeting to discuss DG
the next steps (March 2018) RB
DF

7. Webinars and events

Dawn gave an overview of the webinars that were delivered in the Autumn and referred to the data reports generated from GoToWebinar. Dawn stated how impressive GoToWebinar's performance had been. Director's agreed that an annual subscription should be purchased to enable the Karten Network to deliver webinars on a regular basis.

- Develop a forward plan for webinar delivery – present to the July Board meeting (July 2018)** DG
- Dawn to ask the TechAbility ATs to be involved in the programme (June 2018)** DG
- Dawn to ask colleagues across the Network for what kind of content they would like included in the programme (April 2018)** DG
- Dawn to contact Tim Simon for authorisation to go ahead and purchase the subscription (March 2018)** DG

8. Karten Network Operational Plan Review

The review of the Karten Network Operational Plan was presented for discussion and comment. All agreed it was a useful tool and should help to provide an evidence base to guide strategic direction. Sandi asked that the words of the colours in the RAG column were added to improve accessibility. The review of the plan will be tabled for the Trustees meeting in March. The plan for 19/20 should include the theory of change.

- Dawn to add Red, Amber and Green to the RAG column (July 2018 review)** DG

9. MTA post continuation

The Board agreed with the proposal and recommendations to go to Trustees. Dawn was asked to update the paper to include a recommendation that the hourly rate for the MTA was reviewed to reflect RPI.

- Dawn to update the paper and forward to Angela Hobbs to be sent to Trustees (February 2018)** DG
- Arwyn to talk to Tim about the regular review of rates for all people providing consultancy services for the Trust/Network [DG, MP, DB-T] (June 2018)** AJ

Items for information

10. Karten Network Development Co-ordinator update

Dawn's paper was received.

A discussion occurred about the applications received. In the future the KNB may want to influence/invite applications so they can be aligned to strategic themes. The issue of new centres was also discussed – the discussion focussed on affordability, churn and keeping the network dynamic.

Directors expressed concern about the atypical application received from Kosel Centre.

Dawn to update Directors regarding the funding decisions made at the March meeting DG

11. Israel Karten Centres update

Debbie's paper was received.

12. MTA Update

Martin's paper was received.

13. Any other relevant business

East Midlands e-safety opportunity

Vic informed us of a Prevent Conference on 9 May 2018. This would provide a good opportunity to re-launch the East Midlands e-safety project which is currently hosted on the Karten Network website.

Dawn to talk to Clare Howard to see if there is any input required (March 2018) DG

Naidex 2018

Arwyn asked if anyone is planning on going to Naidex this year. It is an excellent exhibition with lots of AT suppliers, seminars, key notes etc. It will be held at the NEC on 25-26 April.



The meeting closed at 14.30.

Date of next meeting

05 July 2018 at 11.15 at The Pocklington Hub